**主题语境：**人与社会

**语篇文体：**推荐信

**教学目标：**

1. 了解推荐信的格式、文体要求
2. 学会“三审题干”
3. 推荐信与建议信的区分
4. 通过分析学生习作提高学生写推荐信的能力

**教学重难点：**

1. 推荐信与其他易混文体的辨析，尤其是建议信
2. 如何给出合理又合适的推荐理由
3. 相关好词好句的积累
4. 如何触类旁通写其他内容的推荐信

第一节：应用文写作(满分15分)

假定你是李华，你校的外籍交换生Henry给你发了一封邮件，想让你为他推荐一种词典，用来学习汉语，请你用英语给他回复。内容包括：

1. 词典名称；
2. 推荐理由；
3. 表达祝愿。

注意：

1．词数80左右；

2．可适当增加细节，以使行文连贯。

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第一节：应用文写作(满分15分)

Possible version one:

Dear Henry,

 Pleased to know your passion for learning Chinese, I’m writing to recommend Xinhua Dictionary to you. As a native speaker, I believe it is a helpful tool , especially for the beginners.

Firstly, it’s one of the most widely used dictionaries in China, not only for its wide range of vocabulary but also for its precise explanation of each word. Besides, its reasonable price is undoubtedly an appealing factor.

I hope my suggestion helpful and wish you great progress in learning Chinese.

 Yours,

 Li Hua