**金太阳高三9月开学联考应用文教学设计**

**设计理念：**通过本节课的教学，了解告知**信**的写作步骤及基本框架，通过审题、谋篇布局、语言的遣词造句等步骤，提升写作整体迁移的能力，实现英语写作水平的提高。选择本次考题中的应用文易错点作为示范，结合教学实践设计应用文考题与范文习作相结合的赏析课。

****教学目标：**Teaching Goals**

After Teaching this lesson, students will be able to:

1. know what factors should be included in a good writing;

2. learn about the layout and contents of the informative letter

3. write the informative lettercorrectly;

4. Polish the informative letter;

5. know what a informative letter is like.

****教学步骤：****

****Step 1：****导入：Lead-in：Preparation for writing：  
审读题干：1. 写作类型（type of writing），写作目的（purpose of writing)

1. 人物关系、时态 (characters, key words and tense)

写作构思：1. 写作框架及图式 (writing framework and structure)

      2. 内容及表述(content and expression)

3. 遣词造句(words and phrases)

****Step 2：****谋篇布局；

Para 1: The beginning 写信目的

Para 2: The body 活动介绍

Para 3: The ending 个人感想

****Step 3：****语言：

Para 1 ：告知信的开头几种方

Para 2: 活动介绍的几种行文方式

Para 3: 陈述个人感想时的要点

****Step 4:范文赏析****

Dear Tom,

I want to share with you an exciting event that took place on the school playground last Friday— our opening ceremony for the new semester.

It started with a speech from our principal, who welcomed all the teachers and students and outlined his expectations. And then the students presented performances, including a choir and martial arts. The event concluded with a motivational talk from a former student who had achieved success in her career.

Personally, I found the ceremony inspiring. It not only reminded me of the importance of setting goals and staying focused but also pushed me to fight for my dreams. I’m looking forward to all the hopes and opportunities that this new semester will bring.

Yours,

Li Hua