**高中应用文写作之祝贺+感谢导学案**

**一、祝贺+感谢**

**篇章结构：**

首段：活动背景+活动目的

主体：感谢付出的具体事项

结尾：表达祝愿

**审题：**

**Type:** Letter of Congratulations + Thanks

**Tense:** the Present Perfect Tense + the Present Tense

**Person:** Second person + first person

**Vocabulary building:**

作贡献/奉献/投入：make contributions to/devotion/commitment;

获得了嘉奖：win the award/ be recognized with the award/ gain recognition for one’s work;

表示祝贺：congratulate sb on sth/ Congratulations!/express (convey/offer/extend) sincere;

congratulations on sb;

表示感谢：express/convey one's heartfelt gratitude for…

express one's sincere/cordial/earnest thanks for…

**写信背景和目的：（让学生以填空的形式补全句子）**

1.我写信来是因为你对学校所做的贡献而获得了嘉奖表示祝贺。

① Delighted/Pleased/Elated/Excited to hear/know that you’re \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ your contribution to our school, I’m writing to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

②I’m writing to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ your winning the award \_\_\_\_\_\_\_\_\_\_\_\_\_ your contribution to our school.

③ I’d like to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ your achievements in the work to our school.

④ \_\_\_\_\_\_\_ that you’ve won the award for your contribution to our school, we’re proud of your \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. \_\_\_\_\_\_\_\_\_\_\_!

**感谢付出**

1.以学生一篇现场作文来分析表示感谢的不足之处：应该以全体学生层面而不是学生个体层面表示感谢；

2.写作思路：基于John是一名外教，对学校所作出的贡献可以联想到英语和英语文化这两个角度。一方面，John提升了我们对学习英语的兴趣和热情。另一方面，他帮助促进了文化交流，提升了对于跨文化的相互理解和交流；

3.从不同的句式结构来指导学生写作，如强调句、虚拟语气和排比句等；

4.列举不同层面的感谢内容。

**表达祝愿**：

常用于祝贺信结尾的句子：

☯\_\_\_\_\_\_\_\_\_\_\_\_ again, and I wish you \_\_\_\_\_\_ \_\_\_\_\_./and I’m looking forward to your \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_.再次表示祝贺，并祝/期待你取得更大的成功/成就。

☯Please accept our sincere congratulations and \_\_\_\_ \_\_\_\_ for all the \_\_\_\_\_ \_\_\_\_\_ in the world.请接受我们最真诚的祝贺和最美好的祝愿，愿你在世界上拥有美好的未来。

☯All my best wishes for a \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_.我衷心祝愿你有一个更美好/更成功的未来。

☯Congratulations again and wish your stay here \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_.

再次祝贺并希望你在这里过得愉快，难忘。

**呈现三篇学生佳作并进行教师的讲评**

**呈现两篇相关的祝贺信**

**试题回顾：**

（2021年4月暨阳联考卷）假定你是李华，你的新西兰外教Jon因为对学校所做的贡献而获得了嘉奖，请你用英语给他写一封祝贺信，内容包括：

1.祝贺获奖；2.感谢付出；3.表达祝愿。

注意：1.词数80词左右；

2.可以适当增加细节，以使行文连贯。

Dear John,

I am writing to offer my sincere congratulations to you on your winning the award. As your student, I just want you to know how glad I am at your achievement.

For these years, you’ve shown great passion in teaching and kept on improving our English ability. It is your humorous and instructive teaching that makes English learning an entertaining and eye-opening experience for us.Without your selfless devotion, we couldn’t have made

such great progress. Thank you for your company.

I really hope that you can enjoy your stay here and make more achievements.

Yours,

Li Hua

Dear John,

I’m writing to express my sincere congratulations on your winning the award in recognition of your contribution to our school. We are lucky to have you with us.

These years, we have benefited a lot from your devotion. It is you who have made every effort to guide us in English learning, developing our interest in the language and improving our oral English. It is you who have helped to bridge the two cultures, paving the way for our mutual understanding and further development.

Congratulations again and wish your stay here enjoyable and memorable.

Yours,

Li Hua