**Teaching Plan for *Applied Writing Series—Choosing a club***

* **Teaching objectives**

After this lesson, students are expected to

1. know the purpose of writing;
2. structure the points given in an organized and logical way;
3. utilize theme-related words and expressions.

* **Teaching procedure (T=teacher; Ss=students)**

**Step 1: Leading-in**

T presents pictures of clubs to arouse Ss’ interest, bring their attention to the purpose of joining a club, and identify the uniqueness of each club.

**Step 2: Analyzing the structure**

1. analyze the given requirement based on its genre, tense, person and required points.
2. outline the layout and structure of the required points in an organized way (what, why, how).
3. draw student’s attention to the theme—recommendation & suggestion, which should be reflected and highlighted in each part.

**Step 3: Analyzing the points**

1. Beginning/ Ending
2. cover all points
3. be concise, informative and straightforward
4. satisfy the politeness principle
5. why to recommend
6. Which one is more persuasive?
7. In what order can you recommend the club? (from general to specific; from specific to general)
8. From what aspects can you recommend it?

* Why will you join a club? (satisfy one’s interest; enhance skills in certain fields; others)
* What aspects will you consider when choosing a club?

time+ place+ activities (forms)+ benefits

1. how to recommend

give theme-related words, expressions and certain sentence patterns

**Step 4: Appreciating two possible versions**

1. Structure
2. Choice of words
3. Logic
4. Politeness principle

**Step 5: Revising your own works**